

## 访问签证（F 字签证）申请材料清单

### Checklist for Visit Visa (F-Visa) Application

\*请按清单顺序准备签证申请材料，打印该清单并附在申请材料首页。

Please provide the following documents and gather your documents in the order of the checklist. The checklist should be printed and included in your application as the cover page.

	领事专用栏 Official only
1. 《中国签证在线填表确认页》（本人签字，照片合格） Confirmation page of online visa application (signed and photo check passed)	
2. 《中国签证申请预约凭证》（右上角带条形码） Confirmation of appointment for visa Application (with barcode at the top right corner)	
3. 填写完整的《中华人民共和国签证申请表》一份（右上角带条形码） One fully completed Visa Application Form (with barcode at the top right corner)	
4. 申请人的有效护照及护照资料页复印件，护照必须在行程前至少 6 个月有效，且至少有 2 张空白签证页。 Original passport and photocopy of the information page. Passport must be valid for at least 6 months from the date of application, with 2 or more blank visa pages.	
5. 2 张证件照片 2 passport-sized photographs with white background	
6. 由国内主管部门签发的《邀请函（TE）》、《邀请核实单》或《外国专家来华邀请函》原件。 An ORIGINAL Invitation letter TE, Verification Letter of Invitation, or Visiting Permit for Foreign Expert, which issued by a Duly Authorized Unit in China.	
7. 中国境内邀请单位或个人出具的邀请信。 Letter of invitation issued by inviting party in China	
8. 所在公司或单位介绍信，详细介绍申请人姓名、护照号码和赴华目的。 Introduction letter from employee. Incl. name, passport number, purpose to China.	
9. 非加纳籍公民申请签证，还须提供：有效期不少于半年的在加纳居留、工作或学习许可等正本及复印件。 For citizens of other countries, the following supplementary document are required: The original and photocopy of residence, work or study permit in Ghana with a minimum validity of six months remaining.	

注意：必要时，领事官员可视情要求申请人提供其他证明文件或补充材料，或要求与申请人面谈。领事官员根据申请人的具体情况决定是否颁发签证及签证的有效期、停留期限和入境次数。

NOTICE: If necessary, the consular officer may require the applicant to provide other proof documents (real estate documents, land documents, vehicle ownership documents or any property ownership documents) or supplementary materials, or require an interview with the applicant. The consular officer will decide on whether or not to issue the visa and on its validity, duration of stay and number of entries in light of specific conditions of the applicant.